

## Rationale

Toowoomba Anglican School aims to provide an enjoyable, rigorous learning environment where students will feel safe and secure. Students will receive an education to cater for their skills, needs and aspirations. The principles of faith, leadership, lifelong learning and friendship will always be emphasised and encouraged. Our aim is that young men and women will emerge as well-rounded individuals able to meet the challenges of the future.

## Policy

Toowoomba Anglican School has an open entry policy, offering places without priority with regard to race, religion, gender or ability. However, within the context of this overall policy the school reserves the right to:

- Seek/request additional information to ascertain particular student needs (e.g. learning, health and safety) and to advise prospective families of the support available and processes/procedures to implement once investigations are completed
- Ask for additional information to support the enrolment of a student at any time and withdraw/refuse the offer of enrolment if this is denied
- Review the enrolment if information is not disclosed
- Comply with all government legislation
- Maintain reasonable balance within any particular year cohort with regard to gender and learning needs
- Offer scholarships to particular groups of students
- Make some scholarships available to students of indigenous origin or refugee background

## Process

### Immunisation/Vaccination

The Queensland Government amendment to the Public Health Act 2005 (from 1 January 2016) gives early childhood education and care services (ECEC services) the power to exercise discretion regarding enrolment and attendance of children who are not up-to-date with their immunisations. The amendment gives ECEC services the option to refuse, cancel or place a condition on enrolment or attendance of children whose immunisation status is not up-to-date.

Toowoomba Anglican School will accept students who are not up-to-date with their immunisations if:

- The family can provide a letter from their GP, explaining that it is due to health reasons
- The family can provide a health plan from their GP, explaining the action to take in the event of a breakout of infectious disease

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## Priority Order of Enrolment

Names taken for enrolment will be strictly in accordance with the child's date of placement on the waiting list. Priority placement will only occur in the following situations and after completing an application for admission and paying the relevant application fee:

- Students who have or have had siblings in the school
- Students whose parents are on staff
- Students whose parents, grandparents, or great-grandparents are alumni of the school

## Procedure

Prospective students and parents are invited to experience Toowoomba Anglican School before or after submitting an Application for Admission Form. All prospective students, together with their families, are encouraged to attend Open Day or a tour of the school with the Registrar. Once enrolled, all students are expected to attend an Orientation Day; this assists in a successful transition period into the School.

## Allocation of Places

The enrolment procedure is as follows:

- Application of Admission / Enrolment Form submitted, with application fee of \$150 and a copy of the student's Birth Certificate (and most recent school report and NAPLAN results, when applicable)
- An interview is arranged with the Head of School, Head of Secondary or Head of Primary (or their nominee)
- Additional information may be required before the process can continue
- A formal offer is made, which may take the form of:
  - A definite place at Toowoomba Anglican School
  - A place on our waiting lists
- A signed Enrolment Contract and an Enrolment Confirmation Fee (\$500) must be returned by the family by the date indicated in the letter of offer

It is assumed that Kindergarten and Year 6 students will progress to the Primary and Secondary Years at Toowoomba Anglican School; no re-enrolment is required. If a student is being withdrawn, the family will need to notify the school as per the Enrolment Contract terms and conditions.

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